

OCCUPATIONAL HEALTH AND SAFETY POLICY

Policy Statement

The Gisborne and District Bowling Club is committed to the health, safety and welfare of all who participate in, visit or work at our Club.

The Club recognises it has a moral and legal responsibility to provide a safe and healthy work environment for volunteers, players, visitors and contractors.

Scope and Responsibility

This policy is applicable to the Gisborne and District Bowling Club in all of its operations and functions.

Aims

The Club aims to minimise the level of harm or injury to any persons engaged in activities at the Club. The target is zero incidents and injuries at the Club.

Implementation Overview

The Gisborne and District Bowling Club will do everything reasonably practicable to protect the safety, health and well-being of all volunteers, players, visitors and contractors.

It will do this by incorporating these requirements:

- Provision and maintenance of a safe and healthy playing and work environments;
- Consultation with members, including volunteers, to ensure informed decisions are made where they may impact health and safety;
- Being proactive and consultative in identifying hazards, assessing risks associated with them and implementing controls and/or improvements before the hazards can cause harm;
- Provision of appropriate instruction, training, information and supervision to ensure any work is carried out in a safe manner;
- Identification, allocation and use of resources (human and financial) necessary to provide and maintain safe work systems and processes; and
- Conducting of regular reviews and evaluations of the Club's health and safety systems and processes in place and underpinned by a desire to strive for continuous improvement.

All volunteers, players, visitors and contractors shall be supported and expected to:

- Take reasonable care for their own health and safety, and the safety of others who may be affected by their acts or omissions;
- Follow all health and safety policies, procedures and processes;
- Regard safety as an integral part of their normal duties;
- Report all known or observed hazards to the Club's Chairman; and
- Actively participate in occupational health and safety consultation and other occupational health and safety related activities such as training, inspections and meetings.

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Evaluations

Data on occupational health and safety matters will be maintained on an ongoing basis, reviewed at least annually and reported to the Board by the Club's Chairman.

An analysis of any incidents may lead to: revision in any systems and processes; implementation of guidelines; or undertaking improvements to the Club's facilities.

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